

DELAWARE COUNTY HOUSING AUTHORITY

JOB DESCRIPTION

GROUNDSKEEPER

Description

This is an unskilled non-technical job involving manual labor and assisting superiors with the maintenance operations of a Housing Authority under the direct supervision of the Property Manager. The Groundskeeper is an essential employee.

Examples of Work Performed

1. Routine policing of DCHA grounds and cleaning of Authority owned property and equipment.
2. Care of grass, trees and shrubs in Authority owned property.
3. Responsible for waste and recycling removal.
4. Responsible for replacing light bulbs in midrise building and all offices and other minor residential unskilled repair tasks.
5. Assists other classifications in routine maintenance.
6. Snow removal
7. Pick-up and delivery of materials.
8. All other duties as assigned by the Property Manager.

Knowledge's, Skills and Abilities

Must be able to operate power equipment.

Must be able to utilize basic hand tools.

Must be able to lift up to 50 pounds as part of regular routine tasks.

Must be able to climb ladders as part of regular routine tasks.

Must be able to stand, stoop, bend, and kneel as part of regular routine tasks.

Experience and Training:

High School Diploma or GED. Valid PA. Driver's License.

